

# **VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS**

Department of Health Professions

Perimeter Center

9960 Mayland Drive, Richmond, VA 23233-1463

Board Room 3, Second Floor

September 15, 2009 at 9:00 a.m.

## **AGENDA**

### **CALL TO ORDER**

### **ORDERING OF AGENDA**

### **ACCEPTANCE OF MINUTES – Tab 1**

- Board Meeting Minutes – June 1, 2009
- Adhoc Committee Meeting Minutes – July 16, 2009

### **PUBLIC COMMENT PERIOD**

### **AGENCY DIRECTOR'S REPORT - SANDRA WHITLEY RYALS**

### **EXECUTIVE DIRECTOR'S REPORT – Tab 2**

### **NEW BUSINESS**

- Adoption of Exempt Action to correct the agency's address and telephone numbers- **Tab #3**
- Adoption of Exempt Regulatory Action regarding electronic application submission **Tab #4**
- Legislative Proposals –**Tab #5**
  - Prerequisites for Cremation
  - Issuance of Courtesy Cards
- Discussion regarding refunds on irrevocable trusts -**Tab#6**
- Recommendation from the Adhoc Committee regarding Refrigeration, Storage and Transportation to issue a NOIRA – **Tab #7**
- Discussion regarding Manager of Record for Crematory
  - Can it be the same manager as the MOR for the Funeral Establishment
  - If stand alone crematory, is a licensed FSP/MOR required
- Discussion regarding Manufacturer Cremation Certification Training
  - Approval Process (apply as CEU provider or blanket approval)
  - One time training or repeated training required after a specified duration